School District of Independence

23786 Indee Blvd.

Independence, WI 54747

Special Board Meeting

Wednesday, May 22, 2013

A special meeting of the Board of Education of the School District of Independence was called to order in the English room at 7:02 pm on Wednesday, May 22, 2013 by President Joe Bragger. Present for roll call were Board members Leah Matchey, Chuck Walek, Jeff Bautch, and Joe Bragger, plus Administrator Paul Vine, and Bookkeeper Marita Halama (Bob Guza arrived at 7:05pm). Proof of public notice and proper posting of the agenda were noted.

**Technology Update:** Jeff Dirks of the Dirks Group was present to discuss proposals for updating the info-technology services and hardware for the school district, based on the needs assessment completed in April. A walk through was done so explanations could be made as to issues and needs, and priorities for implementation of the equipment and services was discussed.

**Community Fitness Center:**

1. Motion made by Jeff Bautch, seconded by Bob Guza, to assign a monthly fee of $10 for staff who wish to make use of the weight room facilities. Motion carried on a 4-0 vote. Motion made by Leah Matchey, second by Jeff Bautch, to charge ten dollars each for replacement of lost key cards/fobs associated with the security system for the weight room. Motion carried 4-0.
2. The bids for used equipment from the weight room were reviewed, and a motion was made by Jeff Bautch, seconded by Chuck Walek, to accept the highest bid on each item, and ask for rebids on the one item that was a tie bid. This motion carried on a 4-0 vote.
3. Motion was made to approve the distribution of the letter with the weight room information / rules packet. This motion was made by Leah Matchey, seconded by Jeff Bautch, and the motion carried on a 4-0 vote.

**The 2012-13 year end budget:** Information was presented by Dr, Vine and Marita Halama, including options for spending the remainder of the current year expense dollars. Previews of salary and benefit costs were given to the board based on the hires to date, and had been updated with the actual increases for the insurance rates. Potential areas of savings and areas of new costs were discussed for the 2013-14 budget year.

**Closed Session:** Motion was made by Leah Matchey, with a second by Jeff Bautch, to move into closed session as allowed by Wisconsin Statute 19.85 (1) ( c ) to discuss staffing updates and handbook approval (second reading)plus discussion of an administrative contract. Roll call vote was unanimous to approve the motion. Meeting convened in closed session at 9:16 pm.

**Open Session:** At 10:07 pm, a motion was made by Leah Matchey, second by Jeff Bautch, to reconvene in open session. Motion carried on a 4-0 vote. The announcements made as a result of closed session discussion were as follows:

1. Staff Handbook: Motion made by Jeff Bautch, seconded by Chuck Walek, to approve the 2013-14 Staff Handbook and teacher salary schedule which includes the CPI rate increase of 2.07%, awarding of Masters pay to the five staff teachers who have earned this level, and awarding up to 2 steps of lost experience due to the freeze that was in effect for all teachers who are eligible. Motion carried on a 4-0 vote.
2. Motion made by Chuck Walek, seconded by Jeff Bautch, to approve the 2013-14 administrative contract for Wendy Stuttgen as presented (full time FTE and serving as both special education director and school psychologist). Motion carried on a 4-0 vote.

**Adjournment:** Chuck Walek made the motion to adjourn the meeting, seconded by Jeff Bautch. Motion carried on a 4-0 vote. Meeting adjourned at 10:08 pm.

Minutes submitted by Leah Matchey, Board Clerk